

Artists and Teachers Name _____ Date _____

“Vera’s Iron and vine” at 155 Front street Farmington, Maine 04938

Can we build this together? Yes, we can.

How can you help to create A multi-purpose space for local artists and educators to hold classes in Farmington?

Do you work with wood, steel, fibers, textiles, draw, paint, write or the other many endless possibilities? Would you like to have access to classroom space for inspired educational gatherings?

The goal is to create a self-sustaining center for local artisans and educators to teach skills. Bringing varying age levels together to share ideas and learn from one another, bridging the age gaps. We welcome your feedback and any volunteer time you might want to offer.

Vera’s can offer 2 options for class use:

1. 9x10’ room, open to retail space, with a table and chairs for knitting, needle felting, sewing, painting, drawing, music lessons, essential oils, herbals, handcrafts or an intimate creative writing group.
The adjoining open space could accommodate additional students with small folding tables and chairs, approximately 6-9 people depending on activity/needs
2. A 10x12ft room with 2 work tables. Freestanding table is 32”x84” can be disassembled and easily moved, second workbench up against the wall that is 29”x83” long, with lots of windows and natural light. Approximately 8-10 depending on activity

Use of space fees offers 3 options:

1. 30% of class tuition paid to house. Teacher brings all materials and incurs all costs for materials. So, if you charge \$25/person plus \$5 materials fee, have 9 students you would pay 30% of the class fees, minus your materials costs. _____
2. Flat rate use of space \$15 hr. If you just need a quiet workspace for a few hours, for one on one instruction, depending which room you choose. \$20 backroom (to help cover additional heating costs) _____
3. Schedule a weekly block of time (guaranteed use). This brings the rental rate down to \$7 an hour

We encourage you to scholarship one student per class in the spirit of reaching all segments of the population. We will have a donation box for anyone who would like to offer donations to a scholarship fund *** Scholarship applicants could be asked to write a short essay on why they are interested in the class. The goal is for all ages to be able to take classes, gain knowledge and enjoy the opportunities available.

Teachers: I ask that you write up a description of your class/gathering, including setup and breakdown time needed and what you need from me to help assist you. Create your own posters, flyers and an event page on Facebook for the workshop. Invite people. Inform students to drop into shop and pre-pay. Pre pay is ALWAYS best. Refer to online schedule for our use to track the events.

Drop in nights/days are acceptable upon thorough discussion- if you want to hold a weekly or monthly event, drop in works too, just track your numbers, and pay accordingly.

Working together to we can get the word out and post your events classes on my website, Facebook page, hang flyers in the shops around town, and submit to Daily bulldog. I can be involved as much or as little, depending on your needs and can help you choose the fee schedule that’s best. .

Workshops can be held at following times:

Front room: Daytimes during store hours depending on the class. Any evening after 6 (setup can begin at 5:45) till 9, including cleanup (noise curfew 9pm), and all day 9am until 9pm on Sunday, Monday, Tuesday . With discussion, and being considerate of upstairs tenant, we might be able to go a bit later on an occasional Friday or Saturday.

Back room: Almost anytime there’s nothing else scheduled Sunday-Saturday 9am-9pm. Includes setup and clean up, we can discuss ideas and have an online calendar.

Vera’s Iron and vine @ 155 Front Street Farmington Maine 04938 (207)-418-0374
Email: verajohnson@zoho.com

I understand I, _____ am responsible and will take care and oversee proper use of the tools and merchandise at Vera’s while I am using it for instruction and classes.

Days _____ Times _____

This includes but is not limited to:

- ___ cleaning up after class, leaving in better condition than I found it
- ___ Caring for tools and lending items, reporting any problems
- ___ Following the closing procedures as listed below and on the door.
- ___ Maintain reasonable/low noise levels, quiet by 9 pm
- ___ keep to your scheduled times, as others may be using space shortly after you.
- ___ I understand If I create any problems with landlord, I can lose my interest in use of the space

CLOSING: Turn off *select* lights, Turn heat down to 60, backroom heat off, make sure windows are closed and locked, back door locked, leave bathroom door ajar in winter and check for cleanliness, sweep floors, turn off cold water tap under sink, put away tools, lock door/check it twice, give it the push test.

Signature _____